

To the Company

Subject: Privacy notice pursuant to Articles 13 and 14 of the GDPR (EU) 679/2016, and to national personal data processing laws in force, related to contracts with suppliers

The undersigned company, in its capacity as **Data Controller**, represented by the legal representative pro tempore, pursuant to Article 13 of Regulation (EU) 679/2016, hereby informs data subjects about the purposes and methods of processing of any personal data collected, about the context in which such data are communicated and disseminated and also about the legal status of the data provision.

Personal data processed

The term "data" means information and data of natural persons which the Company processes in order to enter into and implement the contractual relationship with its suppliers, such as those of the supplier's legal representative who signs the contract.

Purposes of the data processing

The Company processes data subjects' personal data using both manual and electronic means, in order to facilitate entering into and implementing the contractual relationship between the supplier and the Company, including:

- data management and suppliers register;
- supplier qualification management;
- order management;
- management of the contractual relationship;
- management of inspections and performance evaluation.
- ascertaining, exercising and defending company rights in legal proceedings;
- fulfilment of compliance obligations deriving from applicable regulatory provisions including the management of accounts and treasury, invoicing, communications to the competent authorities and supervisory bodies and in order to comply with requests from them.

Data processing methods

The Data Controller, or persons specially delegated by the latter, is/are responsible for gathering and subsequently processing data at the Company's registered office, in compliance with the provisions of the GDPR 679/2016, and the data processing operations are either automated (on electronic or magnetic media) or non-automated (paper media).

All data processing operations are implemented according to procedures and methods that guarantee the integrity, confidentiality and availability of personal data.

Legal basis for the data processing

The Company legitimately processes personal data if the data processing in question:

- is required in order to implement the contract to which the data subject is a party;
- is required in order to fulfil a legal obligation incumbent on the Company;
- is required in order to enable the Data Controller to pursue its legitimate interests (ascertaining, exercising and defending the Company's rights in legal proceedings).

For personal data that relates to the execution/implementation of the contract to which the data subject is a party, or to the fulfilment of a regulatory obligation (e.g. compliance obligations related to the keeping of accounting and tax records), the failure to provide personal data will make it impossible for the contractual relationship to be entered into.

Communication and dissemination of data

The Company may communicate data subjects' personal data to external parties operating as data controllers e.g. banks and credit institutions, insurance companies, independent professional offices (law firms, notaries' offices, commercial law/business consultancies), supervisory and regulatory authorities and bodies and, in general, to public and private persons or entities that are entitled to request personal data.

Personal data may be processed on the Data Controller's behalf by external parties designated as external data processors, who carry out specific activities for the Data Controller e.g. companies that handle compliance requirements in the fields of law, accountancy, tax and insurance, management of receipts and payments, and companies that handle the shipment of correspondence.

Company employees may process personal data for the purposes indicated above if they have been formally authorised to carry out data processing operations, and have received proper operational instructions for this purpose.

Personal data will be stored at the Company's headquarters and on servers located in Via A. Pacinotti 21-33080 Porcia.

Personal data will not be transferred outside the European Union.

Data retention period

Personal data provided will be stored in the Company's archives for the term of the contract and, thereafter, in order to implement any compliance obligations associated with and resulting from the contract entered into, and only for as long as the Company is subject to data storage obligations for tax purposes or for other purposes provided for by applicable legislative or regulatory provisions.

In relation to the processing of personal data for purposes of ascertaining, exercising and defending the Company's rights in court, the applicable data retention period corresponds to the entire duration of the legal proceedings including and until such time as applicable appeal deadlines have expired.

Rights of the data subject

The data subject may, at any time, exercise (without special formalities) his/her rights against the Data Controller or the Data Protection Officer (DPO), in accordance with Articles 15 to 22 of the GDPR 679/2016. More specifically, the data subject has the following rights: to have access to his/her data (Article 15), to ask for the data to be corrected, updated, supplemented (Article 16) or erased (Article 17), to limit their use by the Data Controller (Article 18), to obtain a copy thereof in a commonly used structured format that is readable by an automatic device (Article 20), to challenge the data processing if the relevant conditions are satisfied (Article 21 and 22). These rights and entitlements are exercisable to the extent that the data processing is not required by applicable legislative or regulatory provisions or rules. Requests by the data subject to exercise his/her rights may be addressed to the Data Controller by email, to tuper@tuper.info

If the data subject is not satisfied by the response to the request, he/she may file a complaint with the Italian Data Protection Authority www.garanteprivacy.it.

Citizens of different EU member states may contact the supervisory authority of their own country.

Data Controller

The Data Controller - whom the data subject may contact in order to assert his/her rights pursuant to Articles 15 to 22 of the DGPR 679/2016 and to applicable domestic rules in force - is Tuper S.r.l., represented by the legal representative *Perin Celestino*, with registered office in 33080 *Porcia (PN)* Via Pacinotti 21 - tax code and VAT No.: IT 01579910934.

The list of data processors is available on request at the company secretary's office.

Porcia, 04/03/2020

TUPER S.R.L.
Via Pacinotti, 21 - 33080 PORCIA (PN)
Cod. Fisc. e P.IVA n° 01579910934
Tel. (0434) 920838 - Fax (0434) 922484
Mail: tuper@tuper.info

IN RECEIPT OF THE DATA PRIVACY NOTICE

I the undersigned _____

as _____

ATTACH ID DOCUMENT

hereby acknowledge receipt of the privacy notice.

Place and Date _____

Signature _____